

Your Name

First.lastname@selu.edu • 985-555-1234 • City, State Zip Code

EDUCATION

Southeastern Louisiana University, Hammond, LA

Bachelor of Science, Biological Sciences, GPA: 3.1, May 2025

WORK EXPERIENCE

Dining Room Attendant, August 2020 – March 2021

SLU Food Services, Hammond, LA

- Maintained clean and safe environment for dining hall serving 1,000+ patrons daily
- Communicated with students and staff to resolve issues and ensure quality experience
- Completed the Student Manager Training Program within the first month of work

Babysitter, August 2019 – June 2020

Self-Employed, Covington, LA

- Ensured the safety, health, and welfare of 2 children, ages 3 and 8, every day after school
- Organized safe, fun, and educational activities such as visits to the park and crafts
- Supported learning by explaining homework and working through problems together

LEADERSHIP EXPERIENCE

Student Athlete, Your Role/Position, August 2020 – Present

Volleyball Team, Southeastern Louisiana University

- Selected as 1 of # team members after completing a 20-hour intensive training period
- Participated in # philanthropy events yearly to represent the university
- Dedicated # hours per week to training and competition while balancing # academic hours

Volleyball Representative, August 2021 – May 2022

Student-Athlete Advisory Committee, Southeastern Louisiana University

- Attended weekly committee meetings, representing the women's volleyball team fairly
- Advocated for concerns and interests of student-athletes at Southeastern
- Served as a leader to implement resolutions voted on by the board each year

Parks and Recreation, Summer 2020 – 2022

Basketball Camp Coach/Coordinator, Hammond, LA

- Instructed 60-70 1st – 9th grade athletes on proper athletic skills development
- Created interactive sessions to engage youth and practice safe techniques and strategies
- Collaborated with 4 other coaches in a team environment
- Monitored and evaluated drills and activities and implemented proper safety measures
- Maintained positive communication with campers and parents

CERTIFICATIONS & SKILLS

- CPR & First Aid Certified
- Proficient in Microsoft Word; basic knowledge of Microsoft PowerPoint and Excel